

Children's Palace Preschool & Childcare Placement & Fee Contract

Family Name: _____

There is a one-time registration fee of \$50 for each child enrolled. There is a \$75 family fee available at the time of enrollment. This fee is due on or before your start date. This fee is not credited to your account and is non-refundable. The regular weekly fees are paid at the beginning of the week of service at the time of drop off. There is a late fee of \$25 per week per child per delinquent account. Accounts are defined as delinquent when payment is 5 days past due. If an account is 10 days past due your contract will be terminated. If 30 days past due your account will go to collections. At 30 days past due there is an additional fee of \$100. A \$25 fee will apply for checks returned for insufficient funds. All payments made with the EBT Childcare care need to be made by the 15th of each month for the entire month that is placed on the card.

No fee credit will be given for the following **closed holidays**: Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving (the day after Thanksgiving requires a minimum of 10 children to be open. Sign up needs to be completed by the Monday prior) Christmas Eve, Christmas Day, New Year's Eve & New Year's Day.

Vacation: A \$15 per day, per child holding fee and one weeks' notice is required for children over 2, \$20 per day for children under 2. Vacation time is limited to one week (5 consecutive work days.) You must, however, take the full week at a time. Holding fees are due in advance. After the week has been used the regular weekly fee will apply if more time is requested. If you terminate your child's position for the two-week vacation period and wish to reenroll a registration fee of \$100 will be charged.

Illness: In the event of an extended illness, after one-week tuition has been paid, a \$10 per day per child holding fee will apply. Doctors verification of inpatient hospitalization will waive fee after the first week's fee has been paid, then the holding fee of \$10 per child will be applied for those 5 days.

Late Pick Up: There is a \$5 per fifteen-minute charge per child when picked up after closing time and is due immediately at the time of pick up. Children are not allowed to be in attendance for more than 12 hours per day.

Termination: Voluntary termination of the contract can be made by the director or the client given a two-week written notice. The written notice is required by the child's parent/guardian for any reason of termination. Failure to the client to comply with center policies, this contract, and/ or state requirements could result in immediate termination of this contract.

A 10% interest fee will be applied if the bill is not paid within two weeks of a non-notice termination

Rates

- _____ Full Time: Monday-Friday, \$175 Infants-Age 2
- _____ Full Time: Monday-Friday, \$155 Age 2-3
- _____ Full Time: Monday-Friday, \$145 Age 3-4
- _____ Full Time: Monday- Friday, \$140 Age 4 + up
- _____ Three days: \$120 per week Ages 2 + Up
- _____ Two days: \$95 per week Ages 2 + Up

Drop In Rates

- _____ Drop in Rate for 2 + Up: \$60 per day (drop in not available under 2)

Multiple Children

We offer a 15% discount for your second full time child, 25% for your third full time child and an addition 10% for each child after that. * To determine the second child discount it will be based on the oldest full time child's tuition. Discounts only apply to full time children.

Surround Care

*Hourly rate does not apply to before or after school care.

- _____ \$75 per week both AM + PM
- _____ \$60 per week only AM or PM

*** IF your child has an early release or late start, the hourly rate will apply per child. If your child has a non-school day and additional \$30 fee will apply. A child in surround cares weekly tuition will not exceed the full time rate.

Hourly Rate: \$15.00 an hour, no discount, ages 2 + up

I acknowledge that I have read, understood and will abide by the placement and fee contract, all necessary enrollment forms and all state and center rules. I agree to pay the fees due to Children's Palace promptly each week; failure to do so will result in late fees and could involve the termination of my contract. This contract can be re-negotiated by the Director at any time.

Parent/Guardian Signature: _____ Date _____

Child Name + DOB: _____

Family Rate: \$ _____